



Working to sustain and grow a successful, safe, and caring community

Minutes of the annual meeting of Hadnall Parish Council held on Monday 12th May 2025 at 8pm at Hadnall Village Hall

Before the meeting, all attending councillors signed their Declarations of Acceptance of Office.

25/031 ELECTION OF CHAIRMAN

Councillor Laura Tarburton was elected and signed her Declaration of Acceptance of Office. (Prop: AM, Sec: SD, unanimous)

It was moved and carried that the following two items be moved up the agenda.

25/032 PUBLIC PARTICIPATION SESSION

Councillors noted all of the comments raised during the preceding Annual Community Meeting regarding planning application 25/01518/OUT.

25/033 PLANNING

- a) Council noted that the Planning Advisory Group responded to the following **planning application**:

Reference: **25/01191/OUT**

Saracen's Car Park, Shrewsbury Road, Hadnall.

Proposal: Outline application for the erection of 4 terraced dwellings.

HPC (PAG) response:

Hadnall Parish Council **objects** to this application on the following grounds:

- Under the existing Adopted Local Plan, Hadnall is designated Open Countryside and is therefore not identified as a settlement to accommodate market residential development. This means that there is no formalised development boundary, within which infill development could be approved.
- Further development should not be granted before the concerns regarding infrastructure (drainage and sewerage), put forward by Severn Trent's Asset Protection Team in response to 24/04834/FUL, have been agreed with Shropshire Council.

- b) Council considered the following **planning application**:

Reference: **25/01518/OUT**

Land Off Astley Lane, Hadnall, Shropshire

Proposal: Outline application for 53 dwellings and associated works

HPC response: To **object** on the same grounds as above (25/01191/OUT), with the addition of serious reservations about the impact of increased traffic on Astley Lane, which is already the cause of concern with regard to pedestrian safety, school pupils in particular. (Prop: SD, Sec: AM, unanimous).

c) The following **planning decisions** had been published by Shropshire Council:

Reference: **25/00392/FUL**

Shropshire Brick & Stone, Old Station Yard, Hadnall SY4 3DD

Proposal: Extension to existing building to increase roof height

Shropshire Council decision: Grant permission

Reference: **25/00835/FUL**

Wood Farmhouse, Hadnall SY4 3DF

Proposal: Change of Use of Agricultural Buildings and land to dog daycare centre

Shropshire Council decision: Refuse

Reference: **25/00976/VAR**

Sunnyside Farm

Proposal: Variation to allow caravans instead of camping pods

Shropshire Council decision: Grant permission.

25/034 ELECTION OF VICE CHAIRMAN

Councillor Stephen Downing was elected and signed his Declaration of Acceptance of Office. (Prop: IJ, Sec: LT, unanimous)

25/035 REGISTER OF ATTENDANCE and APOLOGIES FOR ABSENCE

Present: Cllrs Laura Tarburton (Chair), Steve Downing, Ian Jackson, Andrew Marston.

Apologies: None.

Absent: Cllr Henry Crow.

Clerk: Alison Utting

Also: 8 members of the public.

25/036 DECLARATIONS OF INTEREST – None.

25/037 CO-OPTION – There were no applications. There are currently 3 vacancies.

25/038 MINUTES – SD pointed out that SC Cllr Simon Jones should have been listed on the Register of Attendance. With this amendment, it was resolved that the Chairman should sign the minutes of the parish council meeting held on 10th March 2025 as a true and correct record of that meeting (Prop: SD, Sec: AM, unanimous).

25/039 PROGRESS REPORT

- a) **Flooding** – See minutes of preceding Annual Community Meeting.
- b) **gov.uk website and email accounts** – The new website domain hadnallparishcouncil.gov.uk is up and running. Email accounts have been set up by Web Orchard and will be in use shortly.
- c) **Training** – The following sessions have been booked: Fundamentals for Councillors 12th June, HC and IJ. Policy identification & risk management 18th June, SD & AU.
- d) **Solicitor** (Wedgefields land registration) – No progress to report.
- e) **Moat footpaths redressing** – LT has submitted Hadnall Parish Council moat pathways as a project to be considered for Community Payback work teams. If the nomination is successful, we will need permission from the landowner. LT to contact JH about materials needed. AU to check with Historic England.
- f) **Dog waste signs** – AU to chase
- g) **Community Led Plan** – LT is trying to arrange a first meeting for those who have volunteered. Mrs. Jackson is keen for the primary schoolchildren to be involved in the CLP and she is going to discuss this further.
- h) **Complaints of speeding outside the school** – LT contacted Mrs. Jackson and provided contact details for the school speed restriction project in Shropshire. Mrs. Jackson highlighted that the school leadership is very keen to reduce the speed limits in the surrounding area and thanked us for our signposting.
AU contacted West Mercia Police, who have said they will see what they can do about speed monitoring. They will also contact the school directly.
- i) **Bus shelter outside school** – LT to follow up with school, then AU to update Local Plan.
- j) **Tree inspection** – Contractor is just waiting for a final couple of trees to be in full leaf before he completes his report.

25/040 HPC LAPTOP

Council retrospectively approved the purchase of new HPC laptop and software,

following the failure of the old laptop. Laptop and software £1059.05 + VAT, MS365 £207.60 + VAT.

25/041 FINANCE

- a) Council noted the following **payments** made in April 2025:

| Amount | Details | Power to spend |
|--------|---------------------------------|--------------------------------------------------------|
| 339.10 | Clerk's salary (March) | LGA 1972 s112 |
| 94.90 | Electricity for street lighting | Parish Councils Act 1957 s3. Highways Act 1980 s301 |
| 6.00 | Bank charges | LGA 1972 s111 |

Council agreed to make the following **payments**:

| Amount | Details | Power to spend |
|---------|-------------------------------------|--------------------------------------------------------|
| 400.50 | Clerk's salary (April) and expenses | LGA 1972 s112, LGA (financial provisions) 1963 s5. |
| 169.40 | PAYE (months 12 and 1) | LGA 1972 s112 |
| 194.69 | Electricity for street lighting | Parish Councils Act 1957 s3. Highways Act 1980 s301 |
| 49.00 | Internal audit fee | Audit and Accounts Regulation 2015 |
| 488.30 | Affiliation fee 2025-26 | LGA 1972 s111 |
| 1790.04 | Laptop, software, MS365 and website | LGA 1972 ss111 & 142 |
| 577.50 | Grounds maintenance 1st quarter | Open Spaces Act 1906, ss 9 and 10 |
| 6.00 | Bank charges | LGA 1972 s111 |

Council noted the following **receipts**:

| Amount | Details | Power to accept |
|----------|--------------------------|---------------------------------------|
| 15496.00 | Precept | Local Government Finance Act 1988 s68 |
| 203.39 | Interest on CCLA account | LGA 1972 s111 |

- b) Council received and approved the final **account sheet** and **bank reconciliation** for 2024-25, as well as latest updates.
- c) Council reviewed the **signatories** for Unity Trust Bank and CCLA investment accounts. Current signatories (once pending amendments have been processed) are Laura Tarburton, Andrew Marston and Steve Downing.

25/042 AUDIT

Annual Governance and Accountability Return (AGAR) 2024-25:

- (i) Council received and noted the Internal Auditor's report. The auditor gave us a clean bill of health, with no recommendations.
- (ii) The external audit exemption certification was approved and signed by the Chairman and RFO.
- (iii) Council completed and approved the Annual Governance Statement (Section 1) and it was signed by the Chairman and RFO.
- (iv) Council approved the Accounting Statements (Section 2) and it was signed by the Chairman.
- (v) Electors' Rights – It was confirmed that the notice of period for exercise of public rights shall be published on the notice board.

25/043 ASSETS AND INSURANCE

- a) **Assets report** – Pending. SD has created the new document and carried out an asset inspection. He now needs to align this with the inspection and risk assessment protocol for the play equipment (AU to provide any related documents from installation). It was pointed out that the VA signs need to be upgraded so that data can be sent to an iPhone – SD to progress.
- b) **Insurance** – Council agreed to renew their policy with Zurich at the quoted price of £437 (no increase on last year).

25/044 ELECTION OF COMMITTEES and REPRESENTATIVES

Council unanimously resolved to appoint the following:

- a) Planning committee members – Cllrs Jackson, Marston, and Tarburton.
- b) Planning Advisory Group – Cllrs Jackson, Marston and Tarburton.
- c) Staffing Committee members – Chairman, Vice Chair, and Cllr Marston.
- d) SALC representatives – Clerk.
- e) Village Hall representative – To be based on availability of Cllrs when meetings are called.
- f) Internal checker (finance) – Cllr Marston.
- g) Defibrillator checker – Cllr Downing.
- h) VAS (speed signs) checker – Cllr Downing.

These roles to be reviewed when we have more councillors.

25/045 CORRESPONDENCE

- a) Silvertime Legal – Offering free 'Community Talk' on Wills, Power of Attorney, etc.
- b) West Mercia Energy – Email advising of new rates. Projected cost for 2025-26 = £1082 (we budgeted £1350).
- c) West Mercia Police – Petition to honour PCSOs with 20 years of service.
- d) RAF Air Cadets (West Mercian Wing) – need trustees.
- e) Resident - Hedge at Hawkstone Close overgrown. IJ to look into getting this sorted.

25/046 MEETINGS 2025-26

The following dates were agreed: 14th July, 8th September, 10th November, 12th January, 9th March, 11th May (annual meeting).

The meeting closed at 9.30pm.

Signed:_____ Date: _____