

## **Minutes of a meeting of Hadnall Parish Council held on Monday 8th September 2025 at 7.30pm at Hadnall Village Hall**

### **25/067 REGISTER OF ATTENDANCE and APOLOGIES FOR ABSENCE**

**Present:** Cllrs Laura Tarburton (Chair), Henry Crow, Steve Downing, Ian Jackson, Andrew Marston.

**Apologies:** None.

**Clerk:** Alison Utting

**Also:** 10 members of the public.

### **25/068 CO-OPTION**

There was an application from Tom Dickson and council resolved that he should be co-opted (Prop: LT, Sec: IJ, unanimous). The Chair welcomed him. He signed his declaration of acceptance of office and joined the table.

This leaves two vacancies on the parish council. Applications are welcome.

### **25/069 DECLARATIONS OF INTEREST – None.**

**25/070 MINUTES** - It was resolved that the Chairman should sign the minutes of the parish council meetings held on 14th and 21st July 2025 as true and correct records of those meetings.

### **25/071 PROGRESS REPORT**

- a) **Flooding** – LT reported that she had been trying to get an update from Severn Trent, but that they have not responded. Any further news will be published on our website and Facebook page. It was noted that further documents have been published regarding planning application 24/04834/FUL, but that three documents are to follow (see item 25/075/b). The new documents include an interesting update from the developer and a revised Grampian condition requested by Severn Trent. Also the proposed site for the attenuation pond has been changed.
- b) **Fencing at The Ease** – The damage was noted immediately following last meeting, but the fence was due to be replaced anyway. We have been waiting for

a quote from the contractor. This has now been provided: All materials supplied, old fencing removed and disposed of, one new gate post, fencing erected as is, £3400 + VAT. Council resolved to instruct the contractor to go ahead with the work as soon as possible (Prop: LT, Sec: IJ, unanimous.)

- c) **Footpath dressing** – LT has been working with Wayne at Community Payback who has been drawing up the RA. Toilet facilities are required – the vicar will kindly allow use of Church toilets. The supplier has been advised that 5x bags of gravel will be required. SD and LT to buy sandpaper, stain and brushes for the benches. LT and GT to move bags across footpath once arrived. AM to request KS Landscapes to spray for weeds in advance. The Clerk has cleared the work with Historic England.
- d) **Training** – TD to attend Fundamentals training in October if he is available.
- e) **Hedges** – Hawkstone Close inside hedge still unconfirmed (Clerk to ask SC Cllr). Blacksmiths Hedges (bordering moat area) are believed to be the responsibility of residents.
- f) **Wedgfields land registration** – The solicitor has submitted to Land Registry. Their estimated date for completion is June 2026.
- g) **Dog waste signs** – SD agreed to get these put up in October.
- h) **Community Led Plan** – No progress to report.
- i) **Speed signs** – SD in contact with former cllrs to get operation of the signs sorted.
- j) **Place Plan** – No update. LT will progress now schools are back.
- k) **Moat grass cutting** – Has now been done.

## **25/072          OTHER REPORTS**

**SC Cllr Brendan Mallon** sent his apologies as he was needed at another parish council meeting. His report was read by the Clerk (available on HPC website) and requested updates on pressing issues. Clerk to contact him.

**West Mercia Police** newsletter for September has been put up on the parish council website. The Police and Crime Commissioner has sent a survey – Clerk to complete.

## **25/073          PUBLIC PARTICIPATION SESSION**

The following matters were raised:

*The Ease is in poor state. What can be done?* Council agreed to carry out a one-off weed spraying of the footpaths (<£300). Beyond that, it would be inadvisable to invest in improving the area until we know its intended future use, and that in turn depends on the outcome of the Community Led Plan consultation process. Volunteers to help

with the CLP are welcome.

*Severn Trent letter to residents regarding some planned work coming up soon. Is it correct that this only mentions clean water supply? Yes.*

*Graffiti on A49.* This has been reported to Shropshire Council.

A GP from Clive Surgery attended the meeting. She is trying to find out as much as she can about the current and possible future patient numbers for areas served by the practice. The Clerk was able to supply some data.

## **25/074          ASSETS AND MAINTENANCE**

### **a) Asset report**

SD is still trying to obtain the detailed inspection schedule for the play equipment. If it cannot be found, a schedule can possibly be put together from the manufacturers' information (Clerk to obtain).

The RoSPA inspection report has not been received. The Clerk has tried to chase this but has had no response from SC. Council agreed that we should use an independent company next year. It was also resolved that if the report cannot be obtained within the next few days, the request to SC should be cancelled and the inspection contracted to an independent company to be completed as soon as possible (<£300). Prop: LT, Sec: AM, unanimous.

- b) **Tree maintenance work** – We are waiting on a third quote. Council resolved to accept the lowest quote for the work, with the proviso that the Clerk and Chair carry out due diligence on appointing the contractor. A maximum spend was agreed. Prop: LT, Sec: SD, unanimous.

## **25/075          PLANNING**

- a) To note that the following planning application was responded to by the Planning Advisory Group:

### **25/02709/FUL The Beeches, Shrewsbury Road, Hadnall.**

Proposal: Erection of a two-storey side extension and single storey rear extension following demolition of existing conservatory with external alterations and associated works.

HPC response: Support

b) Council considered the following **planning applications**:

**25/02855/FUL East Of 33, Shrewsbury Road, Hadnall.**

Proposal: Erection of 1No dwelling and detached garage

Respond by: 27 September 2025

HPC decision: No response (Prop: AM, Sec: IJ, unanimous)

**24/04834/FUL Land adjacent to Wedgefields/Shrewsbury Road**

Proposal: Construction of 44 dwellings – amended application.

HPC has responded in part to the amended application (see 21 July 2025 25/067/a). Although many new documents have now been published, the Planning Officer has stated that the amended application is still incomplete. Therefore, the Parish Council resolved to consider the remaining issues (which include drainage and sewerage) at a separate meeting to be called once all documents are available.

c) There were no further **planning applications** published in advance of this meeting.

d) Council noted the following **planning decisions** published by Shropshire Council:

**25/00908/FUL Land Adjacent to Holmleigh (34 Shrewsbury Road)**

Proposal: Erection of 2No. dwellings and associated landscaping

Decision: Grant Permission (with conditions re: drainage and sewerage)

**25/02487/TPO The Brace, Shrewsbury Road, Hadnall.**

Proposal: Works to ash tree TPO 1991 (NS/00011/91).

Decision: Grant Permission

e) The following **planning decision** was published by Shropshire Council in advance of this meeting:

**25/01191/OUT Saracens Car Park, Hadnall**

Proposal: Outline application for the construction of 4 terraced dwellings.

Decision: Refused

**25/076 FINANCE**

a) Council noted the following **payments** made in August 2025:

Amount	Details	Power to spend
350.10	Clerk's salary	LGA 1972 s112
90.70	PAYE (month 5)	
69.75	Electricity for street lighting	Parish Councils Act 1957 s3. Highways Act 1980 s301
510.00	Arboricultural report	Open Spaces Act 1906, ss 9 and 10

Alison Utting (Clerk) [clerk@hadnallparishcouncil.gov.uk](mailto:clerk@hadnallparishcouncil.gov.uk) 01691 622093

4.99	First Aid Kit for defibrillator unit	Public Health Act 1875 s234
6.00	Bank charges	LGA 1972 s111

Council agreed to make the following **payments**:

Amount	Details	Power to spend
476.00	Clerk's salary and expenses	LGA 1972 s112, LGA (financial provisions) 1963 s5.
101.40	HMRC (month 6)	
TBC	Electricity for street lighting	Parish Councils Act 1957 s3. Highways Act 1980 s301
120.00	Training (LT)	LGA 1972 s111
30.00	Room hire (Astley V Hall)	LGA 1972, s134 (1-3)
577.50	Grounds maintenance (3rd quarter)	Open Spaces Act 1906, ss 9 and 10
52.00	ICO Data Protection Fee	Data Protection Act 2018
6.00	Bank charges	LGA 1972 s111

Council noted the following **receipts**:

Amount	Details	Power to accept
250.00	Bowling Club lease	Local Government (Miscellaneous Provisions) Act 1976 s. 19 (2)
402.44	Interest on CCLA account	LGA 1972 s111

- b) Council received and approved the **bank reconciliation** to date. The **accounts** sheet was not available at this time.
- c) Council approved the **Neighbourhood Fund / earmarked reserves report**.

## 25/077      ADMIN

- a) **HPC email accounts** – Some Cllrs are still to activate the new dedicated email accounts (AM, HC). Clerk to arrange account for newly elected Cllr (TD).
- b) **Declarations of Pecuniary Interest and election expense forms** – Councillors were reminded of their legal obligation to submit these forms to Shropshire Council, if they have not already done so.
- c) **Payroll** – Council resolved to outsource payroll duties to a third-party provider, as detailed in the separate report (Prop: LT, Sec: SD, unanimous).
- d) **Publication scheme, policies and procedures** – Council agreed to review, amend,

and adopt policies as detailed in the separate report (Prop: LT, Sec: IJ, unanimous).  
*TD left the meeting briefly during this item.*

- e) **Employment** – The Staffing Committee members agreed to arrange a date with the Clerk for the annual appraisal, to be before December.

## **25/078            CORRESPONDENCE**

- a) NALC – Support regard Civility & Respect campaign: Link sent to Suzy Lamplugh Trust website which has free videos and 30 minute training sessions on tackling challenging situations.
- b) Project Gigabit – Contract with Freedom Fibre has been terminated. Working on alternative solutions.
- c) SALC AGM – Wed 29 Oct 4pm – 7pm at Shrewsbury Town Football Club. Free buffet.
- d) SC – Memorandum of Understanding has been sent to town and parish councils. Clerk to respond.
- e) Police – the WMPCC has issued a survey. Clerk to complete.
- f) **HIGHWAYS:**
  - Planned closure of Wood Road 18-19 Sept (24hrs) – Trial holes to locate existing utilities and determine ground conditions for upcoming water mains scheme.
  - Planned closure of road from Sansaw to Pimhill 25 Nov – 2 Dec, Mon to Fri 9.30am – 4pm for surface repairs.

## **25/079            MINOR MAINTENANCE ISSUES AND ITEMS FOR FUTURE AGENDA**

None.

The meeting closed at 9.25pm.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

NEXT MEETING: 18 September (additional), 10 November.