

To: All Members of Hadnall Parish Council

You are summoned to an Extra Ordinary Meeting of Hadnall Parish Council to be held on Monday 13th July 2026 at 7.00pm in Hadnall Village Hall.

**Cllr Steve Downing
Parish Council Vice Chair
26th June 2026**

AGENDA

Please note: As this is an Extra Ordinary Meeting of the Parish Council, there will be no public session.

26/048 Chair's Welcome and Purpose of Meeting

26/049 To **appoint** Penny O'Hagan as Locum Clerk for the meeting

26/049 Apologies for absence

26/050 Declarations of Interest

26/051 Annual Accounts & Audit 2025/26

Annual Governance and Accountability Return (AGAR) 2025-26.

To consider and approve:

- (i) Internal Auditor's report
- (ii) External audit exemption certification
- (iii) Section 1 - Annual Governance Statement
- (iv) Section 2 - Accounting Statements
- (v) Electors' Rights – RFO to confirm intention to display notice and date

26/052 To agree the process for making payments on behalf of the parish council

26/053 To agree transfer of access to the parish council email account

26/054 To agree the process for appointing a locum parish clerk and permanent parish clerk / RFO

26/055 Date of Next Meeting: Monday 14th September